

F.No.31-2/2017-Grants
Government of India
Ministry of Culture
National Archives of India
Janpath, New Delhi
Email: archives@nic.in
Website: www.nationalarchive.nic.in

The **16 MAY 2017**

To

All Secretaries,
Education/Culture Department of
State Governments

Subject: **Central Financial Assistance for State/union Territory Archival Repositories, Government Libraries and Museums during 2017-18.**

Madam/Sir,

You might be aware that the National Archives of India operates a 'Scheme of Financial Assistance for State/Union Territory Archival Repositories, Government Libraries and Museums' for developmental activities and for preservation of public records/manuscripts and rare books. The maximum limit of financial assistance extended under the Scheme is up to . 50.00 lakhs per year in the ratio of 75:25 (i.e. Central Government share 75% and State Government share 25%) of the total cost of the project.


Under the Scheme, financial assistance is provided for preservation, conservation/repair of public records/manuscripts/rare books, archival photographs and prints (including oleographs and lithographs) and electronic records, publication, listing, cataloguing, microfilming, digitization (including support for digitization job work as well as purchase of equipments, like camera, scanner, computer, printer, copier etc.), and compilation of guide to the records, manuscripts and rare books, purchase of preservative and reprographic material/equipments etc.. Air-conditioning of muniment rooms and construction, addition/alterations, renovation of existing buildings also qualify.

An advertisement inviting applications under the Scheme for the financial year 2017-18, has already been published in the newspapers on 6 May, 2017. The same can also be seen on NAI website. With a view of supporting the efforts of various Government Institutions that are engaged in preservation of documentary heritage of the nation, I would request you to kindly give wide publicity to the said Scheme so that the deserving institutions in your State may avail the financial assistance under it.

I am enclosing a copy of the Scheme alongwith the prescribed application forms, which may kindly be circulated to all concerned. Applications duly recommended by the State Level Screening Committee (SLSC) where already existing in the prescribed performa may be forwarded to the Chairman, Grants Committee & Director General, National Archives of India, Janpath, New Delhi-110 001 on or before 6 June 2017. Where there is no SLSC, the applications should be recommended/approved by the Secretary of the Controlling/Administrative Department. However, assurance of matching share could be given either by the applicant organization itself or by your Controlling/Administrative Department.

You may also please visit National Archives of India website www.nationalarchives.nic.in/Grants-in-aid, on home page for details.

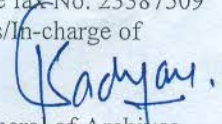
Yours faithfully,



(Dr. M.A Haque)
Deputy Director of Archives
Government of India
Tele fax-No. 23387509

Encl: As above

Copy to :- The Directors, State Government, Union Territory Archival Repositories, Librarians/In-charge of Government Museums and Libraries.


for Director General of Archives.
Government of India.

111406
23/5/17

मि. संख्या. 31-2/2017 - अनुदान

भारत सरकार

संस्कृति मंत्रालय

राष्ट्रीय अभिलेखागार

जनपथ, नई दिल्ली-110 001,

email: archives@nic.in

दिनांक _____

सेवा में,

सभी सचिव,
शिक्षा/संस्कृति विभाग
राज्य सरकार (सूचीनुसार)

विषय: राज्य/संघ शासित क्षेत्र के अभिलेखागारों, सरकारी पुस्तकालयों एवं संग्रहालयों के लिये केन्द्रीय वित्तीय सहायता, वित्तीय वर्ष, 2017-2018 .

महोदया/महोदय,

आपको विदित है कि राष्ट्रीय अभिलेखागार की ओर से एक वित्तीय सहायता योजना चलाई जाती है जिसके अन्तर्गत राज्य/संघ शासित क्षेत्र के अभिलेखागारों, सरकारी पुस्तकालयों एवं संग्रहालयों को लोक अभिलेखों/पाण्डुलिपियों, दुर्लभ पुस्तकों इत्यादि के संरक्षण और विकास कार्यों के लिए वित्तीय सहायता उपलब्ध कराई जाती है। इस योजना के लिए वित्तीय सहायता 75: 25 प्रतिशत के अनुपात में दी जाती है (अर्थात् केन्द्रीय सरकार का अंशदान प्रत्येक परियोजना की पूरी लागत के 75% तक सीमित होगा तथा राज्य सरकार का अंश 25% का होगा)।

इस योजना के अन्तर्गत लोक अभिलेखों, पाण्डुलिपियों, दुर्लभ पुस्तकों, अभिलेखीय छाया चित्रों एवं प्रिन्टस (ओलियोग्राफ एवं लिथोग्राफ सहित) और इलेक्ट्रॉनिक रिकॉर्ड्स के परिरक्षण/संरक्षण/मरम्मत के लिए, अभिलेखों और पाण्डुलिपियों के प्रकाशन, सूचीकरण, कैटलोगिंग, माइक्रोफिल्मिंग, डिजिटाइजेशन (डिजिटाइजेशन जॉब कार्य के साथ कैमरा, स्कैनर, कम्प्यूटर, प्रिंटर, कॉपीयर आदि उपकरणों की खरीद हेतु समर्थन सहित) तथा अभिलेखों, पाण्डुलिपियों, दुर्लभ पुस्तकों की संदर्शिका के संकलन के लिए, संरक्षण और रेप्रोग्राफिक सामग्री/उपकरणों की खरीद हेतु, उपकरणों में कार्डेक्स, कैटलोग, कार्ड केबिनेट, प्लेन पेपर कॉपीयर, माइक्रोफिल्म/माइक्रोफिश कैमरा/रीडर, माइक्रोफिल्म प्रोसेसर, लेमीनेशन मशीन, कम्प्यूटर, फ्यूमीगेशन चेम्बर आदि शामिल हैं, दस्तावेज कक्षों को वातानुकूलित करने के लिए, भवन निर्माण अथवा विद्यमान भवन में विस्तार/बदलाव/नवीकरण के लिए वित्तीय सहायता उपलब्ध कराई जाती है।

इस योजना के अंतर्गत वित्तीय वर्ष 2017-2018 में आवेदन पत्र आमंत्रित करते हुए एक विज्ञापन समाचार पत्रों में 6 मई, 2017 को प्रकाशित हो गया है जिसे राष्ट्रीय अभिलेखागार की वेबसाइट पर भी देखा जा सकता है। इस योजना का उद्देश्य उन विभिन्न संस्थानों को सहायता प्रदान करने का है जो राष्ट्र की धरोहर की रक्षा करने में वचनबद्ध हैं। मैं आपसे अनुरोध करता हूँ कि कृपया उपरोक्त योजना को प्रोत्साहित करें ताकि सुपात्र संस्थान इस योजना के अन्तर्गत वित्तीय सहायता प्राप्त कर लाभ उठा सके।

मैं इस पत्र के साथ योजना की प्रति भेज रहा हूँ जिसे आप सभी संस्थाओं में परिचालित करने का कष्ट करें। वित्तीय सहायता के लिए आवेदन पत्र निर्धारित प्रपत्र में राज्य स्तरीय स्क्रीनिंग समिति जहाँ पहले से गठित है द्वारा संस्तुति के साथ अध्यक्ष, अनुदान समिति एवं अभिलेख महानिदेशक, राष्ट्रीय अभिलेखागार, जनपथ, नई दिल्ली-110 001 को 6 जून, 2017 के पहले या तक अग्रसारित करने की कृपा करें। जहाँ राज्य स्तरीय स्क्रीनिंग समिति नहीं है, उस मामले में आवेदन पत्र संबंधित राज्य सरकार/संघ शासित क्षेत्र के नियंत्रक/प्रशासनिक विभाग के सचिव द्वारा सिफारिश/अनुमोदित किया गया हो। तथापि, मैचिंग शेर का आश्वासन आवेदनकर्ता संगठन दे सकता है या संबंधित राज्य का नियंत्रक/प्रशासनिक विभाग दे सकता है।

अधिक जानकारी के लिए कृपया राष्ट्रीय अभिलेखागार की वेबसाइट www.nationalarchives.nic.in पर Grants-in-aid, home page पर देखें।

भवदीय,

संलग्नक:- यथोपरि

(डा. एम. ए. हक)

अभिलेख उप-निदेशक

भारत सरकार

फोन/ फैक्स न. 2338 7509

प्रति प्रेषित: सभी राज्य/संघ शासित क्षेत्र के अभिलेखागारों के निदेशक, सरकारी पुस्तकालयों के अध्यक्ष एवं सरकारी पुस्तकालयों के प्रभारी को।

कृते अभिलेख महानिदेशक
भारत सरकार

GOVERNMENT OF INDIA
NATIONAL ARCHIVES OF INDIA

SCHEME OF FINANCIAL ASSISTANCE TO STATE/UNION TERRITORY ARCHIVAL REPOSITORIES, GOVERNMENT LIBRARIES AND MUSEUMS.

1. TITLE:

The Scheme will be known as the Scheme of Financial Assistance to State/Union Territory Archival Repositories, Government Libraries and Museums.

2. SCOPE:

The objective of the Scheme is to support Archival Repositories, Government Libraries/Museums of State/ Union Territory Administrations for their developmental activities as well as preservation and conservation of records, rare books, manuscripts, documents, record of history.

The financial assistance will be given for:-

- a. Preservation/conservation/repair of public records/manuscript/rare books, documents, record of history, archival photographs and prints (including oleographs and lithographs) and electronic records.
- b. Publication, listing, cataloguing and compilation of Guide to the records, documents, and manuscripts. In case any such record of history, manuscripts, documents guide etc. is published, it would be suitably mentioned therein that the said publication has been brought out with the financial assistance of the National Archives of India, Ministry of Culture, Government of India.
- c. Microfilming and Digitization of historical records, manuscripts, documents, rare books, archival photographs and prints (including support for digitization job work as well as purchase of equipments, viz., camera, scanner, computer, printer, copier etc.)
- d. Air- conditioning of the rooms where records/ manuscript/ rare books are kept.
- e. Purchase of preservative and reprographic material/ equipments. Equipments will include cardex, catalogue, card cabinets, plain paper copiers, microfilm/ microfiche cameras/readers, microfilm processors, lamination machines, computers, fumigation chambers etc.
- f. Construction including additions/ alterations, renovation of buildings of the organizations having collection of more than 5000 rare books/ manuscripts/ historical records, documents.

3. TYPE OF GOVERNMENT INSTITUTIONS ELIGIBLE FOR ASSISTANCE:

- i). Archival Repositories of State Governments/ Union Territory Administrations.
- ii). Manuscript/ rare books Libraries and Museums run by State Governments, Union Territory Administrations and other Government institutions.

4. EXTENT OF FINANCIAL ASSISTANCE:

Grants under this Scheme would be provided for projects which are sponsored by the State Governments/ Union Territory Administrations with the concurrence of the duly constituted Grants Committee for the purpose.

Maximum Ceiling

(a) The maximum limit of financial assistance under the Scheme will be ₹50.00 lakhs for State Archives/ Libraries/ Museums holding more than 5000 manuscript/ records, ₹12.50 lakhs for Archives/ Museums/ Libraries holding manuscripts/ records between 2000-5000 and ₹5.00 lakhs for Archives/ Museums/ Libraries holding manuscript/ records between 500-2000.

(b) For all States/ Union Territory Administrations Archives/ Libraries/ Museums the grant will be provided in the ratio of 75:25 (i.e. 75% Central Share and 25% State Government/ Union Territory Administration share) for each project/ proposal in a given financial year.

(c) Archival collection of National Importance:

A one time financial assistance upto ₹50.00lakhs meeting upto 100% cost of preservation, conservation, repair, publication, listing, cataloguing, microfilming, digitization of records as well as air-conditioning of repositories, purchase of preservative and reprographic material/ equipment, and construction including addition/alteration, renovation etc of buildings of the organizations as provided under the scope of the scheme, may be provided in respect of the archival records which are recommended as records of National Importance by an Expert Committee.

The records of national importance would include those archival collections that are in the custody of eligible State Government/U.T. Administration organizations and adjudged as of national/ unique character by the Expert Committee constituted for the purpose by the Grants Committee.

“Provided that even in the absence of an application for financial assistance under the ‘National Importance Category’, if the Grants Committee have reasons to believe that particular records lying in the custody of the organizations mentioned hereinabove, are of national importance, the Grants Committee may refer the matter to the Expert Committee for examination.”

The composition of the Expert Committee would be as under:-

1. Two Nominees of the Grants Committee from amongst eminent Historians, Librarians, Archivists, Museologists, Technical Experts etc.- as Head and non-official members of the Expert Committee, respectively.
2. Member-Secretary of the Grants Committee—as Member-Secretary of the Expert Committee.
3. Representative of Ministry of Culture, Government of India, of the level not less than that of a Director – Member.
4. Head of the respective State Archives/U.T. Administrations under whose jurisdiction the applicant organization is located– Member.

(d). Every such project for which central assistance is released shall be completed within a span of twelve months from the date from which the grant is released to the State Government/ Union Territory Administrations.

(e). Normally no Archives/ Library/ Museum shall be considered for financial assistance under this Scheme of more than three consecutive years.

5. PROCEDURE FOR SUBMISSION OF SCHEME/ PROJECT:

- i. The Archival Repositories, Libraries and Museums of State/ U.T. Administrations should submit their application/ proposal recommended/ approved by the State Level Screening Committee (SLSC) to the Chairperson, Grants Committee, National Archives of India, Janpath, New Delhi-110 001. Where there is no SLSC, the applications should be recommended/ approved by the Secretary of the Controlling/Administrative department of the respective State Government /U.T. Administration.

However, assurance of matching share could be either by applicant organization itself or by its controlling/ Administrative department of the respective state.

